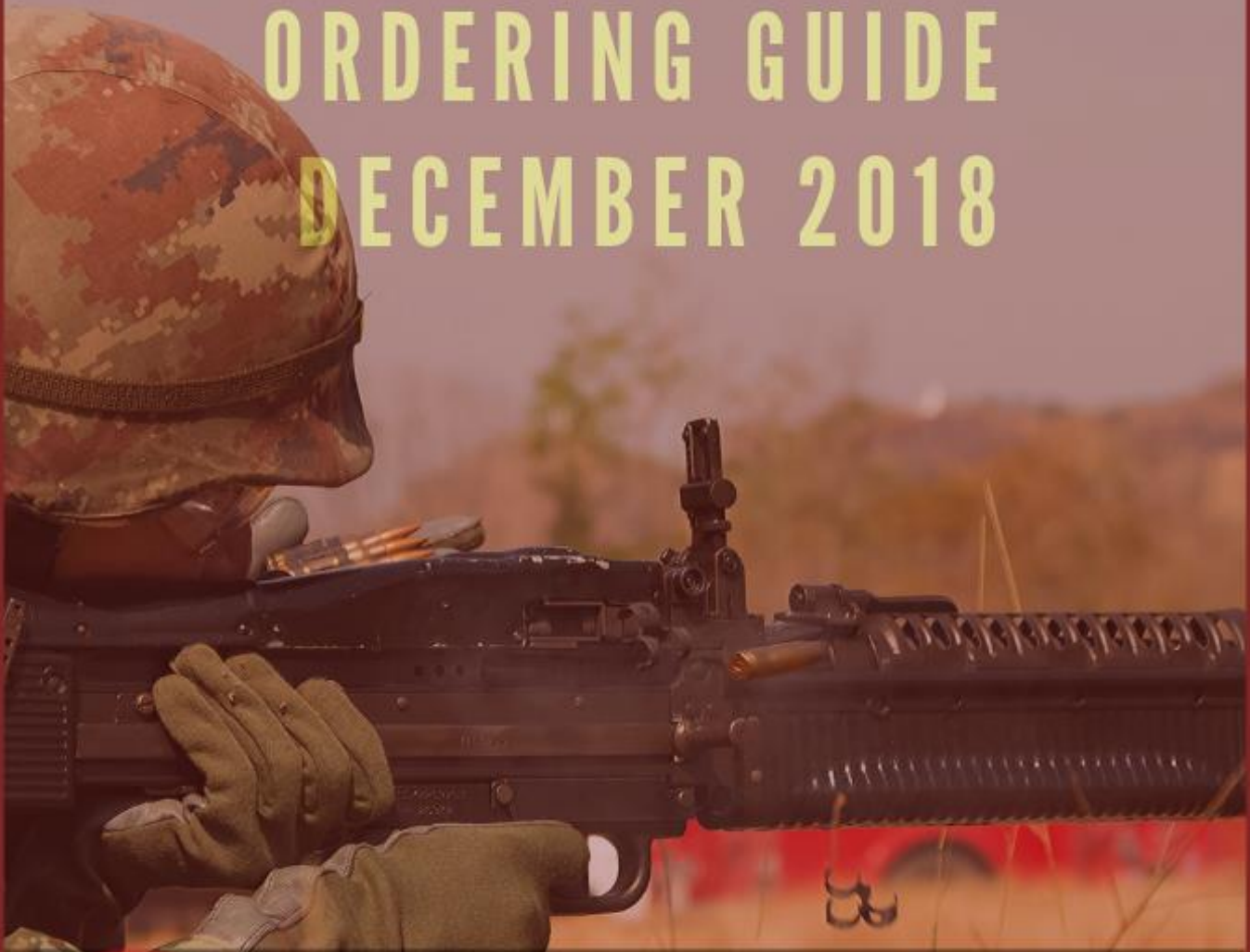


INFORMATION TECHNOLOGY ENTERPRISE  
SOLUTIONS - 3 SERVICES (ITES-3S)



**ORDERING GUIDE**  
**DECEMBER 2018**



US ARMY  
**PEEIS**

PEO ENTERPRISE INFORMATION SYSTEMS

# FOREWORD

These ordering guidelines contain the information needed to issue task orders against the Information Technology Enterprise Solutions-3 Services (ITES-3S) contracts. These contracts were awarded under the Federal Acquisition Streamlining Act (FASA) and Clinger-Cohen Act, and Section 803 of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2002, which requires that the prime contractors be provided a fair opportunity to be considered for task order awards. The contracts are structured as Indefinite Delivery/Indefinite Quantity (ID/IQ) contracts, using task orders for acquisition of specified services.

These contracts are available to the Army, Department of Defense (DOD), and other Federal agencies. In addition, Government support contractors may place orders against the contracts in support of their Government customers, in accordance with (IAW) Federal Acquisition Regulation (FAR) Part 51.

Questions regarding these guidelines and procedures for placing orders against the contracts should be directed to Computer Hardware, Enterprise Software and Solutions (CHESS). Questions of a contractual nature should be directed to the Procuring Contracting Office (PCO), Army Contracting Command - Rock Island (ACC-RI). These guidelines will be revised, as needed, to improve the process of awarding and managing orders under the ITES-3S contracts.

## **CHESS**

ATTN: SFAE-PS-CH  
9351 Hall Road, Bldg. 1456  
Fort Belvoir, VA 22060-5526  
Toll Free Customer Line 1-888-232-4405  
[armychess@mail.mil](mailto:armychess@mail.mil)

## **ACC-RI**

ATTN: CCRC-TA  
3055 Rodman Avenue  
Rock Island, IL 61299-8000  
309-782-4886  
Nathan.e.acree.civ@mail.mil

Information regarding the ITES-3S contracts, including links to the prime contractors' home pages, can be found at: <https://chess.army.mil>.



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# CHAPTER 1 ITES-3S GENERAL INFORMATION

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## 1. BACKGROUND

The objective of the ITES-3S contracts is to meet the Army's enterprise infrastructure and infostructure goals with a full range of innovative, world-class Information Technology (IT) support services and solutions at a fair and reasonable price. ITES-3S is a multiple award, ID/IQ contract vehicle. It is the Army's primary source of IT-related services worldwide. All DOD and other Federal agencies are authorized to use the contracts to satisfy their IT requirements.

Working in partnership with the prime contractors, CHESSE manages the contracts, in coordination with the ACC-RI Contracting Center. Through the use of ITES-3S, users have a flexible means of meeting IT service needs quickly, efficiently, and cost-effectively. Orders may be placed by any contracting officer from the aforementioned agencies. There is **no fee** to place orders against the ITES-3S contract.

## 2. SCOPE

The ITES-3S contracts encompass a full range of innovative, world-class information technology support services and solutions at a reasonable price. Firm Fixed Price (FFP), Time and Materials (T&M), and Cost Reimbursement (CR) Task Orders (TOs) are authorized under this contract. Contract Line Item Numbers (CLINs) cover the following services.

- IT solution services
- IT Subject-Matter Expert (SME)
- IT Functional Area Expert (FAE)
- Incidental construction
- Other direct costs
- IT solution equipment
- Travel and per diem
- IT solution software
- IT solution – Other Direct Costs (ODCs)

The types of services and solutions offered by ITES-3S fall under the following Task Areas: Cybersecurity Services; Information Technology Services; Enterprise Design, Integration and Consolidation Services; Network/Systems Operation and Maintenance Services; Telecommunications/Systems Operation and Maintenance Services; Business Process Reengineering Services; IT Supply Chain Management Services; and IT Education & Training Services. Copies of the ITES-3S contracts can be found on the CHESSE IT e-mart. The IT e-mart Web site is <https://chess.army.mil>. Services will be acquired by issuing individual TOs.

Contract types will be determined IAW the FAR and Defense Federal Acquisition Regulation Supplement (DFARS) based on the circumstances of each order.



### 3. PRIME CONTRACTOR:

The following is a list of the ITES-3S prime contract information for Innovations JV, LLC.

INNOVATIONS JV, LLC      W52P1J-18-D-A128      Small Disadvantage Business.

#### Contact Information for Innovations JV, LLC Program Management Office:

Resource	Role	Phone/Email
Amit Malhotra	Interim (Program Manager)	<a href="mailto:Amit@osiqov.com">Amit@osiqov.com</a>
Ken Wheeler	Associate Program Manager	<a href="mailto:Kwheeler@nciinc.com">Kwheeler@nciinc.com</a>
Vincent McDonald	Army Business Development Executive	<a href="mailto:vmcdonald@nciinc.com">vmcdonald@nciinc.com</a>
Renee Mason	Facility Security Officer	<a href="mailto:Security@osiqov.com">Security@osiqov.com</a>
Bonnie Moyer	Cost Analyst	<a href="mailto:Bmoyer@osiqov.com">Bmoyer@osiqov.com</a>
Nagesh Nukala	Controller	<a href="mailto:NNukala@osiqov.com">NNukala@osiqov.com</a>
Shivaani Ajwani	Human Resource	<a href="mailto:Sajwani@osiqov.com">Sajwani@osiqov.com</a>
Ms. Janice Proctor	Contracts Administrator	<a href="mailto:japroctor@nciinc.com">japroctor@nciinc.com</a>
Sara Scott	Proposal Managers	<a href="mailto:sscott@nciinc.com">sscott@nciinc.com</a>
Eric Nusbaum		<a href="mailto:Proposalsupport@osiqov.com">Proposalsupport@osiqov.com</a>

### 4. CONTRACT TERMS/APPROACH

Separate, multiple awards were made for ITES-3S with the following contract terms and provisions:

Contract Terms	ITES-3S
Contract Maximum	<ul style="list-style-type: none"> <li>• \$12,100,000,000</li> <li>• The contract maximum represents the total requirement for the life of the contract (including options, if exercised)</li> </ul>
Period of Performance	<ul style="list-style-type: none"> <li>• 9 Years: <ul style="list-style-type: none"> <li>○ One five-year base Ordering Period</li> <li>○ Four one-year Ordering Period options (if exercised)</li> </ul> </li> </ul>
Pricing Structure	<ul style="list-style-type: none"> <li>• FFP</li> <li>• T&amp;M</li> <li>• CR</li> </ul>
Performance-Based Contracting	<ul style="list-style-type: none"> <li>• Preferred method for acquiring services</li> </ul>
Fair Opportunity to be Considered	<ul style="list-style-type: none"> <li>• Subject to FAR 16.505</li> </ul>
Ordering Guidance and Process	<ul style="list-style-type: none"> <li>• See Chapter 3 Ordering Guide - Ordering Guidance</li> </ul>

### 5. PERFORMANCE-BASED SERVICE ACQUISITION

Performance-Based Service Acquisition (PBSA) is an acquisition structured around the results to be achieved as opposed to the manner by which the work is to be performed. Orders placed under ITES-3S are not required to be performance-based under all



circumstances; however, policy promulgated by the NDAA for FY 2001 (PL 106-398, section 821), FAR 37.102, and FAR 16.505(a), establishes PBSA as the preferred method for acquiring services. In addition, for DOD agencies, DFARS 237.170-2 requires higher-level approval for any acquisition of services that is not performance-based. Accordingly, it is expected that most ITES-3S orders will be performance-based. A Performance Work Statement (PWS) or Statement of Objectives (SOO) should be prepared to accompany the Task Order Request (TOR) to the ITES-3S contractors. Reference this Ordering Guide's Attachments 2, 3, 4, and 5 for further information on PBSA and specific details and resources for the preparation of a PWS or SOO.

## **6. FAIR OPPORTUNITY TO BE CONSIDERED**

- IAW10 U.S. Code § 2304c(b) and FAR 16.505(b), the OCO must provide each ITES-3S contractor a fair opportunity to be considered for each order exceeding \$3,000 unless an exception applies.
- FAR 16.505, DFARS 216.5, and Chapter 3, Paragraph 6, below contain procedures on exceptions to the fair opportunity process, as well as details on the applicability

